

# Stanford Estates Homeowners Association New Home Construction Approval Request Form

Please e-mail this completed form, along with a full set of plans and all other information requested below. A signed copy will be emailed back to the submitter.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Street Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**PLEASE CHECK APPROPRIATE BOXES BELOW:**

<input type="checkbox"/> Initial Submittal	<input type="checkbox"/> Resubmittal	<input type="checkbox"/> Variance
<input type="checkbox"/> Custom Design	<input type="checkbox"/> New Plan	<input type="checkbox"/> Previously Approved Plan _____

**REQUEST FOR APPROVAL OF** (check all that apply):

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Landscape plan
<input type="checkbox"/> Building Elevations (four)	<input type="checkbox"/> Fence
<input type="checkbox"/> Floor Plans	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Exterior materials, finish & color schedule	<input type="checkbox"/> Other (please specify) _____

Stories:	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> Split Level
Garage:	<input type="checkbox"/> Side Entry	<input type="checkbox"/> Front Entry	<input type="checkbox"/> Rear Entry	<input type="checkbox"/> Swing Entry
Type of Lot:	<input type="checkbox"/> Corner	<input type="checkbox"/> Standard		
Are there existing adjacent houses?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Right	<input type="checkbox"/> Left
If Yes, Under construction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Have these building elevations been used on nearby houses?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Similar	
If Yes, Where?	_____			

Building Size: \_\_\_\_\_ (Living Sq. Ft.)      Building Height: \_\_\_\_\_ (Ft.)  
 Retaining Wall(s):  Yes  No      Maximum Height: \_\_\_\_\_      Material: \_\_\_\_\_

**It is the Builder's responsibility for conformance to the Master Drainage Plan.**

**MATERIAL AND COLOR SCHEDULE**

**EXTERIOR MATERIALS** (List all manufacturers' and applicable materials being used):

Siding (Type \_\_\_\_\_)      Brick      EIFS      Stone      Stucco

Other (Specify) \_\_\_\_\_

Roof Material: \_\_\_\_\_      Trim Material: \_\_\_\_\_

Stoop and Steps Material: \_\_\_\_\_

Chimney Material: \_\_\_\_\_

Window Frame: \_\_\_\_\_

Garage Door(s): \_\_\_\_\_

**EXTERIOR COLORS** (List manufacturer and color. Provide link to actual sample of colors.):

Brick/EIFS/Stucco/Stone: \_\_\_\_\_

Siding: \_\_\_\_\_

Roof: \_\_\_\_\_

Trim: \_\_\_\_\_

Windows: \_\_\_\_\_

Shutters and/or Front Door: \_\_\_\_\_

Garage Door(s): \_\_\_\_\_

Chimney: \_\_\_\_\_

Gutter & Downspouts: \_\_\_\_\_

COMMENTS:

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The Applicant acknowledges and agrees that the ACC and the Association assume no liability resulting from the approval or disapproval of any plans submitted by the Applicant. The ACC and the Association assume no liability and make no representations regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governmental requirements. This report does not relieve the Builder of his obligations under the Design Guidelines.

Applicant's Signature: \_\_\_\_\_

Submissions are to be made to:           ACC@GloboLink.com  
  PO Box 1532  
  Keller TX 76244-1532  
  Fax: 480-436-6469

Committee Use Only

**YOUR REQUEST FOR FINAL RELEASE FROM THE ACC PROCESS HAS BEEN:**

**APPROVED**

**CONDITIONALLY APPROVED**

**DISAPPROVED**

Comments or reasoning for disapproval:

Approval by ACC does not circumvent, modify or grant a variance from City, County, State or Federal building safety codes or ordinances.

\_\_\_\_\_  
Date

\_\_\_\_\_  
ACC Authorized Representative

NOTE:           This report is made on the basis of aesthetic considerations only and the ACC does not bear any responsibility for ensuring the structural integrity or soundness of approved construction, nor for ensuring compliance with building codes and other governmental requirements. Compliance with approved plans should not be construed as representing or guaranteeing that any item identified above is built in a good and workman like manner, free from defects.